



[DATE]

[JUNKYARD NAME]

[OWNER ADDRESS]

[OWNER CITY], [OWNER STATE] [OWNER ZIP]

RE: Junkyard Transaction # [PERMIT NUMBER]
[ROUTE], [COUNTY] County

Dear [OWNER CONTACT]:

The Missouri Department of Transportation (MoDOT) is responsible for regulating junkyards adjacent to controlled travelways which includes [ROUTE]. Our records indicate that a letter was sent to you on [LETTER DATE] regarding the junkyard.

It has been determined that your property meets the definition of a junkyard. Please take the following corrective action or remove the junked items within thirty (30) days.

- The property is properly screened. Complete and return the enclosed Application for License to Maintain a Junkyard and Junkyard Information Sheet.
- The property is located in an industrial zoned area, which does not require screening. Complete and return the enclosed Application for License to Maintain a Junkyard and Junkyard Information Sheet.
- The property is not properly screened in accordance with Sections 226.650 to 226.720, RSMo and 7 CSR 10-5. Screen the property; and complete and return the enclosed Application for License to Maintain a Junkyard and Junkyard Information Sheet.
- The property is not properly screened in accordance with Sections 226.650 to 226.720, RSMo and 7 CSR 10-5. Screen the property; and complete and return the enclosed Junkyard Information Sheet for Renewal.
- Other:

For additional information regarding junkyard rules and regulations in Missouri, please log onto http://www.modot.org/business/Outdoor_Advertising. Please contact me at [PHONE NUMBER] with any questions.

Sincerely,

[PERMIT SPECIALIST]

[PERMIT SPECIALIST TITLE]

Enclosure