

Missouri
Department
of Transportation



Springfield Area District
3025 East Kearney
M.P.O. Box 868
Springfield, MO 65801
(417) 895-7600
Fax (417) 895-7533
Toll free 1-888 ASK MODOT
www.modot.org

[Date]

[Owner Name]

[Owner Address]

[Owner City], [Owner State] [Owner Zip]

RE: Transaction # [Permit Number]
[County] County, [Route]

Dear [Owner Contact]:

The Federal Highway Beautification Act of 1965 requires the Missouri Department of Transportation to enforce outdoor advertising rules and regulations adjacent to [Route]. Failure to enforce these rules and regulations could cause the State of Missouri to lose up to ten percent (10%) of its annual share of Federal Highway construction money, amounting to millions of dollars each year.

After a recent field inspection, it has been determined that your sign advertising “[Adv Message]” is not an on-premise sign and does not meet the following permit requirements:

- Spacing requirements: 1400’ spacing requirements between permitted signs
- Location requirements: Signs must be located within 750’ of a commercial or industrial activity on the same side of the roadway
- Size requirements
- Other: [Other Reason]

Therefore, the sign cannot be permitted and must be removed **in its entirety** within thirty (30) days. For additional information regarding outdoor advertising rules and regulations in Missouri, please log onto http://www.modot.org/business/Outdoor_Advertising. If you have any questions, please contact me at [Phone Number].

Sincerely,

[Permit Specialist]

[Permit Specialist Title]



Additional forms and information available at http://www.modot.org/business/Outdoor_Advertising

Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.

Revised 08/2009