

MATERIALS: Request for Transfer of Inspected Material

To: _____
(District Construction & Materials Engineer)

(Address)

We hereby request approval for use of the following material which we wish to transfer from

Job No. _____ Contract ID _____ County _____

to Job No. _____ Contract ID _____ County _____

Kind of Material _____

Quantity & Sizes _____

Present Location of Material _____

Supplier or Manufacturer _____

Identification (Lot Numbers, Heat Numbers, PAL IDs, or Other Identification on labels or tags):

We ask that you please supply the necessary copies of inspection reports to the District Engineer to permit use of the material, with a minimum of re-inspection and testing, on the project to which the material is being transferred.

(Signature)

(Name – please print)

(Company)

(Address)

(Phone Number or Email Address)

Note: This form is to be addressed to the District Construction & Materials Engineer for whose district the material was first inspected. It is important that the complete identifying information be given.