

# REPORT OF ON-SITE BULLETIN BOARD INSPECTION

<b>DATE</b>		<b>PRIME CONTRACTOR</b>				
<b>JOB NUMBER</b>		<b>ROUTE</b>		<b>COUNTY</b>		

**BULLETIN BOARD REQUIREMENTS**

	N/A	Yes	No		N/A	Yes	No
Was bulletin board clearly accessible?				Are documents water stained/faded?			
Was bulletin board at eye level?				Can documents be clearly read?			
Was bulletin board within job limits?				*Binder style bulletin boards are NOT acceptable			
Was bulletin board covered with: <i>Plexiglass</i> <i>Plastic</i> <i>Glass</i>				Are Documents <i>Stacked</i> <b>OR</b> <i>Spread Out?</i>			

**POSTERS REQUIRED ON BULLETIN BOARD • Federal Aid Projects**

	Yes	No		Yes	No
(1) Equal Employment Opportunity (EEO) Policy (Current) prime/subs over \$10,000 posted individually (8 ½ x 11)			(10) Your Rights - Federal Minimum Wage • WH-1088 (English) (rev. 07-16) (8 ½ x 11)		
(2) Letter Appointing EEO Officer (Current) (8 ½ x 11)			(11) Your Rights - Federal Minimum Wage • WH-1088 (Spanish) (rev. 07-16) (8 ½ x 11)		
(3) Equal Employment is the Law (English) (rev. 11-09) (8 ½ x 11)			(12) Notice to Employee Polygraph Protection Act • WH-1462 (Spanish) (rev. 07-16) (11 x 17)		
(4) Equal Employment is the Law (Spanish) (rev. 11-09) (8 ½ x 11)			(13) Notice to Employee Polygraph Protection Act • WH-1462 (English) (rev. 07-16) (11 x 17)		
(5) Employee Rights Under the Davis-Bacon Act • WH-1321 (English) (rev. 04-09) (11 x 17)			(14) Your Rights Under Family & Medical Leave Act of 1993 • WH-1420 (English) (rev. 04-16) (8 ½ x 11)		
(6) Employee Rights Under the Davis-Bacon Act • WH-1321 (Spanish) (rev. 04-09) (11 x 17)			(15) Your Rights Under Family & Medical Leave Act of 1993 • WH-1420SP (Spanish) (rev. 04-16) (8 ½ x 11)		
(7) Job Safety & Health Protection • OSHA 3165 (English) (rev. 04-15) (8 ½ x 11)			(16) NOTICE – FHWA 1022 Title 18 (English) (rev. 05-15) (8 ½ x 14)		
(8) Job Safety & Health Protection • OSHA 3167 (Spanish) (rev. 04-15) (8 ½ x 11)			(17) Federal Wage Rate (Order/Determination) MO Wage Order No. ____ (RSMO.290.290) <small>Complete wage order shall be on bulletin board or located in trailer. If complete order located in the trailer, a copy of the page listing the crafts for the county shall be posted on the board as well as reference to the complete order being located in the trailer. (8 ½ x 11)</small>		
(9) Notice to Workers with Disabilities Paid at Special Minimum Wages • WH-1284 (rev. 07-09) (8 ½ x 11)					

**POSTERS REQUIRED ON BULLETIN BOARD • State Aid Projects (Must also be included on Federal Aid Projects)**

(18) Discrimination in Employment is Prohibited by Law In Missouri • MCHR-9 (English) (rev. 04-16) (8 ½ x 11)			(23) Discrimination in Public Accommodation • MCHR-07 (English) (rev. 04-16) (8 ½ x 11)		
(19) Discrimination in Employment is Prohibited by Law In Missouri • MCHR-9 (Spanish) (rev. 04-16) (8 ½ x 11)			(24) Discrimination in Public Accommodation • MCHR-07 (Spanish) (rev. 04-16) (8 ½ x 11)		
(20) Worker’s Compensation Law • WC 106 (English) (rev. 02-14) (8 ½ x 11)			(25) Unemployment Benefit Law • MODES – B-2 (English) (rev. 12-14) (8 ½ x 11)		
(21) Worker’s Compensation Law • WC 106 (Spanish) (rev. 02-14) (8 ½ x 11)			(26) Unemployment Benefit Law • MODES – B-2 (Spanish) (rev. 12-14) (8 ½ x 11)		
(22) Storm Water Permit Sign (8 ½ x 11)					

**FINDINGS**

Was the Bulletin Board in compliance?			If negative, was the contractor notified? (See Below)		
<i>Inspector Name</i>		<i>Inspection Date</i>		<i>Name of Individual Notified (Contractor Staff)</i>	
				<i>Date Notified</i>	
Comments/Remarks:					
Distribution: ___ File    ___ V:\ Drive    ___ External Civil Rights					